



SCHOOL of
OSTEOPATHIC
MEDICINE

Policy Title: Scholarship and Awards Committee

Functional Area: Academic/Administrative

Status: Final
Effective: June 2020
Approved by: SOM Leadership Council
Policy Contact: Director of Enrollment Services
Responsible Office: Office of Admissions and External Affairs
Last Reviewed/Updated: February 2024

Purpose: The purpose of the policy is to describe the UIWSOM Scholarship and Awards Committee.

Policy Statement

- 1) Description

The Scholarship and Awards Committee is a standing committee of faculty and staff that recommends students for tuition scholarships and recognition awards from UIWSOM or external organizations. This committee also manages recognition awards to faculty, staff, and administrators that are not facilitated by the Student Government Association (SGA). Members serve a one-year term with the option to renew membership.
- 2) Primary goal(s)

Recognize students, faculty, staff, and administration who contribute to the UIWSOM mission and/or have displayed outstanding achievement(s).
- 3) Participants
 - a) Chair – appointed by the Dean
 - b) Faculty
 - c) Staff
 - d) Representative from the Office of Student Affairs
 - e) Associate Dean of Admissions and External Affairs (non-voting)
 - f) Director of Enrollment Services (non-voting)
- 4) Resources
 - a) Banner
 - b) AMP Application Services
 - c) SharePoint
 - d) Excel
 - e) Outlook
- 5) Guidelines
 - a) Quorum must be reached for all recipient determinations or the procedures to select recipients.
 - b) Members must recuse themselves when there is a conflict of interest.