ATTENTION EMPLOYEES

The Texas Payday Law, Title 2, Chapter 61, Texas Labor Code, requires Texas employers to pay their employees who are exempt from the overtime pay provisions of the Fair Labor Standards Act of 1938 at least once per month. All other employees must be paid at least as often as semi-monthly and each pay period must consist as nearly as possible of an equal number of days.

Scheduled paydays: (You must indicate date or dates of the month for employees paid monthly or semi-monthly, and day of the week for employees paid weekly or at other times.)

MONTHLY Last working day of the month

SEMI-MONTHLY 7th and 22nd

WEEKLY _____

OTHER _____

For more information write or contact the Texas Workforce Commission in Austin or contact your nearest TWC office. TWC offices are located in major cities throughout the state.

TEXAS WORKFORCE COMMISSION
Wage and Hour Department
101 East 15th Street, Rm 514
Austin, Texas 78778-0001

800-832-9243

TDD 800-735-2989 (Hearing Impaired)

***TO EMPLOYERS**: The law requires that this notice or its equivalent be posted in conspicuous places at your business.*

WH-10 (0823)