



UIW Behavioral Health Services Presentation Request Form

While we will make every effort to meet requests, certain peak times of the year do not allow us the time or resources to do presentations/trainings/workshops. Ultimately, it is best if you give us at least two to four weeks notice for a request. If we are unable to meet your need, we will suggest other resources to you or discuss another time of the year when we might be more available to meet your needs.

After completing the form below, please send to email listed on website
(BehavioralHealthServices@uiwtx.edu).

Date(s) you would like training/workshop/presentation (list alternatives or what flexibility you have, please; order by preferred):

1. _____
2. _____
3. _____

Time(s) you would like training/workshop/presentation (start and end time(s); order by preferred):

1. _____
2. _____

Program/Department: _____

Approximate Number of people who will attend (best estimate): _____

Classroom/Auditorium location: _____

Contact Person: _____

Phone: _____

Email: _____

Topic(s) of presentation/workshop/training you are requesting:

1. _____
2. _____
3. _____

What prompted you to request this presentation/workshop/training?

Other special request(s), if any:

CONNECT WITH US
210.832.5656



Administration
Building, Ste.438