



CAREER SERVICES

SUMMER JOBS

And Beyond

OFFICE OF CAREER SERVICES

BRIAN RICHARDSON | DIRECTOR OF CAREER SERVICES

The Process

01

DISCOVER

- Start the process of searching for opportunities through various sources.

02

DEVELOP

- Get your application materials prepared. These materials can include resume, cover letter, LinkedIn & Handshake profile. Gather any professional references.

03

APPLY

- Utilize your application materials and networking contacts to apply for positions both on the open job market and the hidden job market.

04

INTERVIEW

- Develop and practice your interview skills. Depending on the type of opportunity, students may be required to interview for the position.

Handshake

Handshake is
the #1 way
college
students find
jobs



H

Jobs

Events

Employers

Inbox 1

Career center

Jobs

Search

Saved

summer



Location · 1

Onsite/remote

Full-time job

Internship

Part-time

All filters

Search for "summer"

Employer

Gabby and Summer Classics

Hope Mission Summer Camps

Summer Camp Advisory Team

Summer Camp for Girls

Talisman Summer Camp

Industry

Summer Camps/Outdoor Recreation

Internship

\$20-30/hr · Internship · Jun 3-Jul 27

San Antonio, TX · 318 · 6 months ago



Artpace San Antonio
Artpace Intern Summer 2024-
General Application

Unpaid · Internship · May 20-Aug 1

San Antonio, TX · 2 days ago · New



Nusun

Utilities and Renewable Energy

Marketing Internship - Summer (Paid)

Posted 4 months ago · Apply by May 20, 2024 at 8 AM

Save

Apply

At a glance

\$2-4K/mo

Hybrid, based in San Antonio, TX, Houston, TX, +17
Work in person for part of the week, from one of the locations

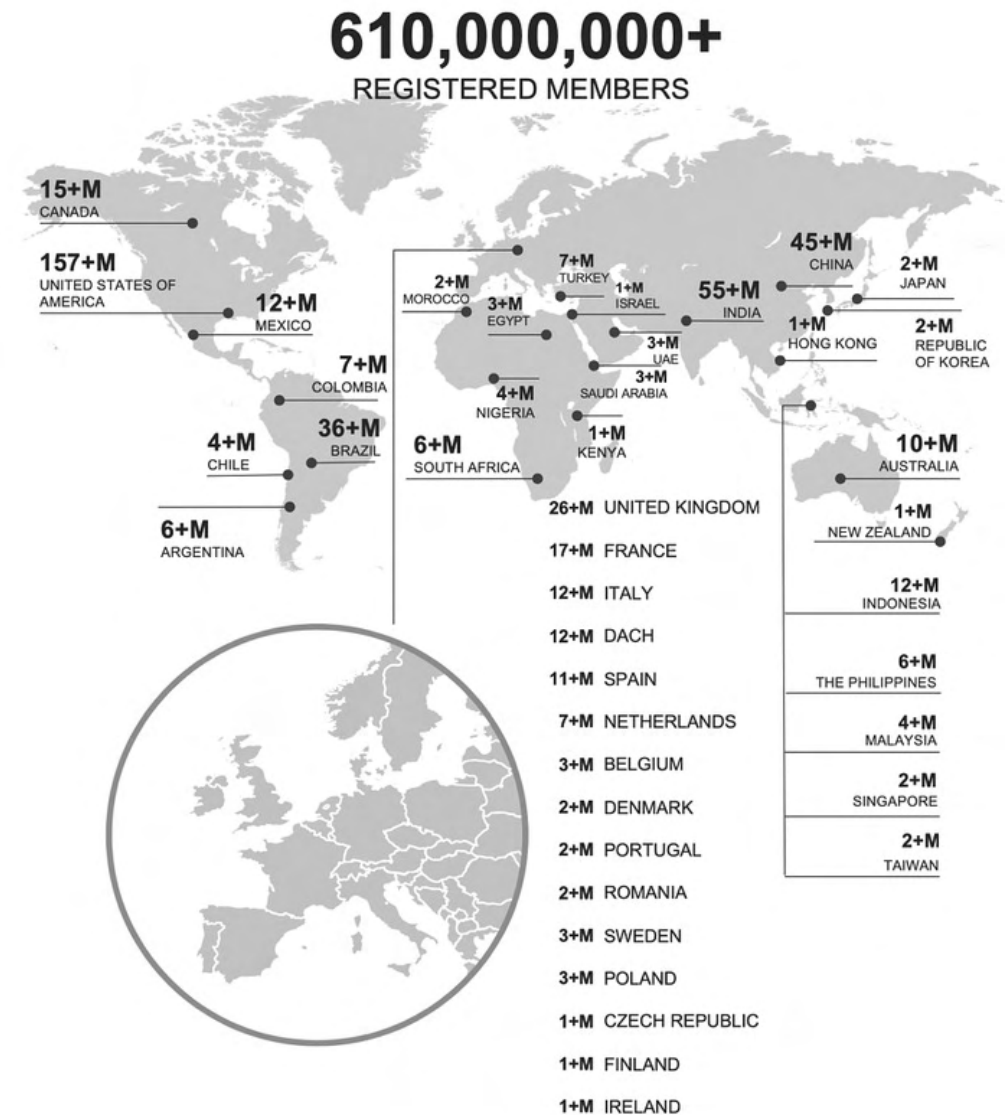
Internship
Full-time · From May 15 to August 7

US work authorization required
Open to candidates with OPT/CPT

Nusun is an innovative company dedicated to reshaping the utility industry. We're on a mission to provide cutting-edge utility solutions through sustainable practices and technology. We're seeking a motivated intern to help our company grow. If you're enthusiastic, eager to learn, and ready to contribute, join our team and be a part of our journey to success. Your

Networking with LinkedIn

- **610 million members in over 200 countries and territories**
 - 46 million students and recent college graduates
 - More than 2 new members join every second
- **Decision-makers congregate here**
 - 45% users are in upper management a.k.a. directors, vice presidents, C-suite
- **Content powerhouse**
 - Publishes more than 100,000 articles a week
- **Companies and employment opportunities are present**
 - More than 30 million companies with over 20 million postings on LinkedIn Jobs



Conquering the Resume

- Gather information – names, places and dates of employment, education
- Assess your skills and experiences related to the type of position(s) you are seeking
- Outline your resume and organize effectively
- Review and edit; ask for feedback and revise accordingly

Interview & Types of Questions

- ***Informal:*** Data gathering
- ***Case:*** Logical and situational
 - Explain your thought process
- ***Behavioral:*** Attempts to predict future behavior based on past behavior
 - Explain how you came to your decision

HOW WE HELP STUDENTS?

Services



- Resume Reviews
- Cover Letter Reviews
- Mock Interviews
- Career Assessments
- Career Advisement
- Professional Development

- Online Job/Internship database (Handshake)
- On-campus Job/Internship Fairs
- Cardinal Career Closet
- What Can I Do with This Major?
- SkillsFirst (Resume building platform)

Resources



How to Access Handshake

- 1** Login to Cardinal Apps:
<https://apps.uiw.edu/>
- 2** Click the Handshake Icon under
UIW Apps
- 3** Complete your profile & Start
using Handshake
- 4** Need to visit with Career Services?
Click the 'Career Center' tab on your
Handshake account to schedule an
appointment with a Career Advisor!



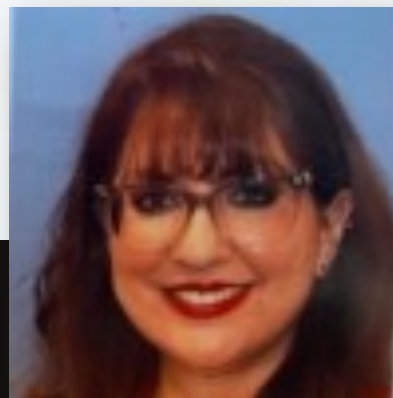
Handshake



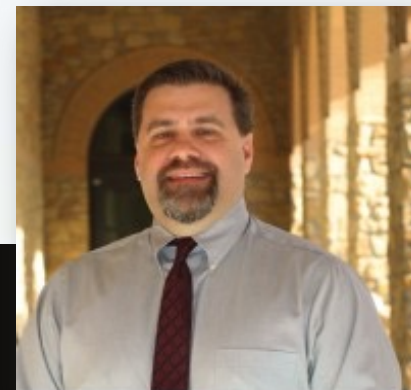
OUR TEAM



**Brian
Richardson**
Director
Career Services



**Liz
Lujan**
Career Advisor
Career Services



**Rob
Wiseman**
Career Advisor
Career Services

QUESTIONS?



Career Services

Student Engagement Center, Suite 3030

210-829-3931

careers@uiwtx.edu

