

When to Expect Your Award Letter and How to View Your Aid and Requirements

Your award letter details the financial aid UIW is offering you and your family for this academic year. Financial aid awards can include scholarships, grants, work-study and/or loans. You must determine the financial aid awards that you plan to accept or decline. This will help us track requirements you need to secure your funding. You will be notified if additional documents are necessary to finalize your awards.

What do I need to do to receive an award letter?

To receive a financial aid offer, you must be admitted to UIW and have submitted the 2022-2023 FAFSA and any additional documents requested.

When will I receive it?

Students will begin receiving financial aid award letters early December, if admitted to UIW. After the start of December, students will receive their award letters approximately 3-5 business days after their FAFSA has been submitted and processed by UIW.

How will I be notified?

You will receive an email when your financial aid offer is available to view online.

How is my aid eligibility determined?

Your financial aid awards are based on your Expected Family Contribution (EFC) determined by the FAFSA. Please note that your awards could change if information on your FAFSA is corrected as part of a verification review, or if you receive additional funding, such as veteran's assistance, tuition exchange, athletic funding, or additional scholarships.

What if I was selected for federal verification?

If selected, verification requirements will be posted in online via [BannerWeb](#) and students will be notified via email. Verification is a process required by the Dept. of Education to ensure that families are receiving the correct amount of aid. This process requires UIW to request additional information from you, which will then be compared to the information on your FAFSA. If errors are found, we must correct those errors and adjust your award if necessary.

What if my FAFSA does not reflect my current financial situation/circumstances?

We recognize there are times when student and/or parent tax information reported on the FAFSA may not accurately reflect a household's true financial situation. If there is an unusual circumstance that should be taken into account, you may request a review to determine if adjustments can be made to your FAFSA through the [special circumstances](#) process.

Anything else I should know?

The award letter indicates financial aid awards that are being *offered* to you. Most scholarships and grants will be accepted automatically and require full-time enrollment. There will be some awards that will require additional steps to secure funding such as federal loans. In order to receive financial aid, you must meet the [Satisfactory Academic Progress \(SAP\)](#) requirements.

View Your Aid and Requirements Online:

In addition to accepting your aid offer, you may also need to provide supplemental paperwork to secure your funding. Review your outstanding financial aid requirements using your BannerWeb account to see what additional paperwork or actions you must complete.

To access BannerWeb and view your missing requirements:

- Go to <https://bannerweb.uiwtx.edu/>

Login to Secure Area

User ID:

PIN:

- Use your date of birth (MMDDYY) as your PIN. You will be prompted to create a new PIN. If you enter your information incorrectly three times, your PIN will be disabled. To reset your PIN, contact the Office of Financial Assistance at finaid@uiwtx.edu or (210) 829-6008.

View your financial aid awards:

- Select the Financial Aid tab.
- Select "View Your Award By Aid Year" and select the aid year (e.g. Summer 2022 - Spring 2023).

Find out what you have left to complete for your financial aid application:

- Select the Financial Aid tab.
- Select "View Your Missing Documents" and select the aid year (e.g. Summer 2022 - Spring 2023).
- Access forms, complete and send documents, verify pending tasks. You may also [securely upload files here](#).

Choose option for electronic communications:

- Select the Financial Aid tab.
- Select "View Your Award By Aid Year" and select the aid year (e.g. Summer 2022 - Spring 2023).
- Select "Terms and Conditions" tab.
- Select "Accept" to authorize electronic communications (recommended). If you do not accept (not recommended), all notifications will be mailed.

Submitting Documents

Securely upload documents to our office is through the [uploader tool](#). You can also email materials to finaid@uiwtx.edu or fax them to 210-283-5053.